



# Notice

## City Commission Regular Meeting

7:00 pm

Monday, October 20, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 10-16-2014

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, CMC, City Clerk

(231) 922-4480

Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)

Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the October 6, 2014, Regular Meeting and October 13, 2014, Study Session. (Approval recommended)  
(Jered Ottenwess, Benjamin Marentette)

- b. Consideration of authorizing a consultant agreement for the 2014-2015 Topographic Surveying and Mapping Project. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- c. Consideration of casting a unanimous ballot for the Board of Directors of the Michigan Municipal League Liability and Property Pool. (Approval recommended) (Jered Ottenwess)
- d. Consideration of authorizing a letter of support from the Mayor on behalf of the City to apply for a free Small Growth America which will be used for a parking audit funded by the United States Environmental Protection Agency, which will provide recommendations for public parking policy. (Approval recommended) (Jered Ottenwess, Rob Bacigalupi)
- e. Consideration of authorizing a service order for downtown snow plowing and snow hauling services for the 2014-2015 Winter Season. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- f. Consideration of authorizing a professional legal services agreement related to litigation associated with the Brown Bridge Deconstruction Project. (Approval recommended) (Jered Ottenwess, Lauren Tribble-Laucht) (5 affirmative votes required)
- g. Consideration of authorizing an agreement to receive \$1 million in Road and Reserve Risk Project Funds from the Michigan Department of Transportation for the West Front Street Reconstruction from Division Street to Pine Street. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- h. Consideration of authorizing a service order for a rapid flash pedestrian crossing sign at West Front Street and Elmwood Avenue. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)

- i. Consideration of adopting a Resolution Establishing Fees for Hickory Hills Ski Area for the 2014-2015 season, which increases the rate for seasonal passes by \$10 for individuals and \$25 for families in all categories and increases the cross country season passes by \$5, as recommended by the Parks and Recreation Commission. (Adoption recommended) (Jered Ottenwess, Dave Green)
- j. Consideration of adopting a resolution recommending approval of a request from Brewery Ferment of MI, Inc., to transfer a Micro Brewers License from Gourmet Organic Products, LLC and authorizing the City Clerk to issue a registration for operation of the license at 511 South Union Street. (Adoption and approval recommended) (Jered Ottenwess, Benjamin Marentette)
- k. Consideration of adopting a Resolution recommending approval of a request from Grand Traverse Senior Living, LLC (Cordia) for a New Redevelopment Liquor License and authorizing the City Clerk to issue a registration for operation of the license at 600 Cottageview Drive. (Adoption and approval recommended) (Jered Ottenwess, Benjamin Marentette)
- l. Consideration of adopting to make permanent the following traffic control orders: #572, which authorizes 'no parking bus stop' signs at designated bus stop locations; and #574, which eliminates the existing 'no parking' signs on Hastings Street from Parsons Road to Carver Street. (Adoption recommended) (Jered Ottenwess, Timothy Lodge)
- m. Consideration of adopting a Resolution Encouraging Traverse City Residents to Avoid the Use of Personal Care Products Containing Microbeads and Urging the Michigan Legislature to Enact Legislation Prohibiting the Manufacture of Personal Care Products Containing Microbeads, as requested by Mayor Pro Tem Carruthers. (Adoption recommended) (Mayor Pro Tem James Carruthers)

- n. Consideration of accepting a revised public utility easement at 442 Fifth Street, to allow the property owner to construct a garage over the existing easement, with conditions. (Acceptance recommended) (Jered Ottenwess, Timothy Lodge)
- o. Consideration of scheduling a public hearing for November 17, 2014, regarding a request from Owen Architects Collaborative, on behalf of Federated Properties, LLC for a Special Land Use Permit which would allow the construction of a five-story mixed-use building at 124 West Front Street, with conditions, as recommended by the Planning Commission. (Schedule public hearing for November 17, 2014, recommended) (Jered Ottenwess, Russell Soyring)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Public Hearing on a request to vacate a portion of the east/west alley north of the 1400 block of East Eighth Street, contingent upon the provision of utility easements, as recommended by the Planning Commission. (Jered Ottenwess, Russell Soyring)

The purpose of this public hearing is to allow the public an opportunity to express, and the opportunity for the City Commission to consider, the public's support, opposition or general comments regarding this matter. To preserve the written record, members of the public are asked to state whether they are in support or opposition of this matter or whether they are expressing general comments. After such statement, the public is welcome to continue to elaborate on the matter.

- b. Consideration of scheduling a public hearing for November 17, 2014, regarding the request from Safe Harbor of Grand Traverse for a Special Land Use Permit to allow an emergency shelter at 517 Wellington Street with conditions, as recommended by the Planning Commission. (Jered Ottenwess, Russell Soyring)

#### **4. New Business**

None.

#### **5. Appointments**

- a. Consideration of appointment of three members to the United States Coast Guard Committee. (Commissioner Richardson; Chair, Mayor Estes, Commissioner Budros)

#### **6. Reports, Announcements and Correspondence**

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  - 1. Reports from members of the Commission serving on boards.
  - 2. Report from the Code Enforcement Officer for July through September 2014.

- e. Reports and correspondence from non-City officials.
  - 1. Fractile Emergency Response Report from North Flight for September 2014.

## **7. Public Comment**

- a. Reserved.
  - None.
- b. General.
- c. Mayor and City Commissioners.

## **8. Adjournment**

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